

FIXTURES AND RESULTS

Each team manager will be notified of the team fixtures by the Club Fixture Secretary Angie Searle.

The Royston Crow League will issue a list of fixtures every month on F A Fulltime web site, including the name of a referee allocated to the game (if any), but they may change on a frequent basis because of postponements and cup competitions. Angie Searle will allocate pitches to teams at under 10 and above age levels for all home games. The younger age groups – U7 and U8 will play on the pitch at the rear of the County ground. Mini soccer fixtures from u7 to u9 will be allocated by Kirsty Bush.

The Fixtures Secretary will post details of the home fixtures, time of kick off, venue etc, on the club web site, and will not contact managers unless there is a problem with the game eg postponement because of cup competitions. If a manager would prefer a different ko time eg because of work commitments, then the Fixtures Secretary should be contacted immediately in order to try and arrange an alternative. The Fixtures secretary has no control over the arrangements for away games, but will provide details of the fixture, including directions on how to get to the ground.

For home games the Fixtures Secretaries will allocate the pitch, dressing rooms and time, but also advise whether the nets are to remain up after the game for the next team playing at home that day.. If the last match is a 2pm ko then the nets **MUST** be removed and stored in the old changing room building after completion, **NOT** the new changing rooms, referees rooms or the club room.

Angie Searle will try to find a referee for games involving older age groups if a referee has not been allocated by the league, but this is not always possible, in which case it is the responsibility of the team manager to find a referee for a home game.

MANAGERS MUST NOT APPROACH OTHER CLUBS DIRECT TO ARRANGE/ CONFIRM /POSTPONE FIXTURES – THIS MUST ALWAYS BE DONE THROUGH THE FIXTURES SECRETARY OR IN HER ABSENCE THE CLUB SECRETARY.

If a manager knows that a fixture cannot be fulfilled because of a school trip or sickness, or requires a postponement because of a player(s) appearing in a representative team, then the Fixtures Secretary **MUST** be informed as soon as possible in order to submit a postponement request to the league. Normally at least 28 days notice is required for school trips, otherwise the club will incur a fine.

Results forms for all teams **EXCEPT** under 7 to under 9 **MUST** be completed immediately after the game and the top and bottom copies returned to Angie Searle immediately after the match, by posting through her letter box. **PLEASE DO NOT KNOCK ON THE DOOR ON A SUNDAY** . This includes County Cup results forms that are to be obtained from Angie before the game. Failure to send in results on time incurs a league fine.

The following features should be noted regarding Royston Crow result forms

- All sections must be completed
- Registration numbers of players for U 10 upwards, including substitutes, must be given so it is a good idea to fill this section of the form in before the game if your team selection is known. Players names must be given in full, **AS THEY APPEAR ON THE REGISTRATION CARD.**
- Failure to complete correctly could result in the game being awarded to the other side and a fine for the club.
- A referee mark must be given- if qualified then 0 – 100 and if not 0 – 80. Please give an honest mark for such things as match control, technical quality of decisions, appearance, physical fitness (keeping up with play), application of the laws of the game, and do not mark down simply because of a penalty against you in the last minute of the game! If you are really unhappy with the performance of the referee then give a low mark, but if you give a mark of less than 50, you will also need to prepare a written report on why performance was so poor, which must be submitted to the League (or Herts FA for County Cup competitions) through the club secretary.
- You are required to give a sporting award for players with marks out of 10, which again should be a fair and balanced view and not wholly influenced by the conduct of one person. A mark of less than 4 means that you have to prepare a written report for the secretary to send to the League within 4 days of the game.
- The Royston Crow result form will contain a mark for adult behaviour – both opposition team manger/ coach and supporters. A report is required for a mark below 4. Do not forget it is also your responsibility to appoint a match delegate for Royston Crow and County Cup games – usually a parent not the coach- so that your own supporters are kept in order!
- All report forms can be obtained from Angie Searle.

The middle copy of the results form shall be passed to the other team manager before the game. You should retain the copy given to you.

For the girls teams Warren Shimmel is the Fixtures Secretary (responsible for contacting away teams with match details), and each girls' team manager arranges home fixtures through the club Fixtures Secretary. All Girls County Cup fixtures are dealt with through the Club Fixtures Secretary.